FOI 1984

Date 13/02/2023

Dear Requester,

Thank you for your Freedom of Information request. Please note, this is a cross-site response for Bedford site and Luton site.

You asked:

I would like the organisation to review my freedom of information request below, that’s focused around contract data for services around facilities management.

1. *Office and building cleaning – Service contract that is focused around office, commercial and building cleaning services.*
2. *Food – Service contract that is focused around catering services.*
3. *Lift service and maintenance – Service contract for lift service and maintenance.*
4. *General waste services contracts – The organisation’s primary general waste service contract.*
5. *Laundry services where clothes and linen can be washed and ironed.*

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| **Details on the 3 points above** | **L&D** | **Bedford** |
| 1. Supplier/Provider of the services | Office and Building Cleaning and Food - ISS  Lift- Rubax  Waste- Cawleys through Tradebe  Laundry-Synergy Linen | Office and Building Cleaning and Food – In-house  Lift- Rubax Lifts Ltd  Waste-Cawleys through Tradebe  Laundry- Elis |
| 1. Total Annual Spend – The spend should only relate to each of the service contracts listed above | Office and Building Cleaning –£6,683,618  Food –£1,853,997  Lift- Both Sites - £151,984  Waste- Both sites- £899,380  Laundry- Synergy- £1,613,660 | Office and Building Cleaning –£3,083,980  Food –£1,529,401  Laundry- Elis UK- £654, 141 |
| 1. A description of the services provided under this contract please includes information if other services are included under the same contract | Office and Building Cleaning and Food – This is part of Cleaning ,Catering and INTERNAL waste services contract  Lift- Servicing and repair of various passenger and goods lifts  Waste - Total waste is managed by Tradebe who subcontract to Cawleys for non- clinical waste  Laundry- All Linen and laundry services and supply of associated consumables (Synergy) | Lift-Servicing and repair of various passenger and goods lifts  Waste- The contract is for a full managed service which includes all waste streams  Laundry- Fully Managed Linen Services Contract and includes hire of linen, provision of Disposable curtains, top up services to wards and departments. |
| 1. The number of sites the contract covers | 1 site | 1 site |
| 1. The start date of the contract | Office and Building Cleaning and Food– November 2020  Lift- April 2019  Waste-1st Feb 2018  Laundry- 11th June 2018 | Lift-29/07/2019  Waste-The Contract commenced 1st February 2018  Laundry- 1st October 2018 |
| 1. The end date of the contract | Office and Building Cleaning and Food – November 2027 (plus 2 years ext)  Lift- 2018  Waste- 31st Jan 2023  Laundry- 31st May 2022 | Lift-28/07/2022  Waste-31st January 2023  Laundry- 1st October 2022 |
| 1. The duration of the contract, please include information on any extensions period.5 | Office and Building Cleaning and Food- (7yrs plus 2yrs)  Lift- 3 years plus 1 plus 1  Waste-5 years plus 2  Laundry- 5 years plus 2 | Lift-1 year +2 years extension (3 years total)  Waste-5 year’s duration. The Trust may exercise its right to extend this agreement on a rolling 24 month basis for a maximum of Four (4) years beyond the Primary Period  Laundry- Contract can be extended but the Term of the contract  shall be no longer than 6 years |
| 1. Who within the organisation is responsible for each of these contracts? name, Job Title, contact number and email address | Office and Building Cleaning and Food– The Assistant Director of Estates and Facilities.  Lift- Estates Electrical Officer  Waste & Laundry-  The Assistant Director of Facilities | Lift- The Engineering Officer  Waste-Director of Support Services  Laundry- Head of Operational –Services |

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If you are not satisfied with the Trust review under the Freedom of Information Act 2000 you may apply directly to the Information Commissioners Officer (ICO) for a review of your appeal decision. The ICO can be contacted at: ICO, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF www.ico.org.uk

Yours sincerely,

*FOI Officer*

Bedfordshire Hospitals NHS Foundation Trust