

09/11/2022

Dear Requester,

**FOI 1761**

Thank you for your Freedom of Information request. Please note, this is a cross-site response for Bedford site and Luton site.

You asked:

1. **How much was spent on meetings of the executive directors, per month, in the period from January 2020 - September 2022?**

The meetings are not catered and are held on Trust premises or via Teams so there are no extra costs

1. **Can you give a rough breakdown of what this money was spent on (e.g. was it made up of refreshments, on meeting software, on room hire, etc.)?**

N/A

1. **How many meetings of the executive directors were held each month in the period from April 2020 - September 2022?**

We hold one Formal Executive Meeting each month. However, from April 2020 – June 2020 these were not held and other mechanisms were in place to support the Covid response

1. **How many members of staff make up the executive director team at your trust?**

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Please note that the Trust has a formal internal review and complaints process which is managed by the Information Governance Manager/Data Protection Officer. Should you have any concerns with our response, you can make a formal request for an internal review. Requests *for internal review* should be submitted within three months of the date of receipt of the response to your original letter, and should be addressed to: dataprotectionofficer@ldh.nhs.uk. This option is available to you for up to three calendar months from the date your response was issued.

If you are not satisfied with the Trust review under the Freedom of Information Act 2000 you may apply directly to the Information Commissioners Officer (ICO) for a review of your appeal decision. The ICO can be contacted at: ICO, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF [www.ico.org.uk](http://www.ico.org.uk/)

Yours sincerely,

*FOI Officer*

Bedfordshire Hospitals NHS Foundation Trust