

08/02/2022

Dear Requester,

FOI 1047

Thank you for your Freedom of Information request which was received within the Trust. Please note, this is a cross-site response for Bedford site and Luton site.

You asked:

1. How many people are employed by your organisation, including full time and part time?

How many employees (FTE) are in the Trust?

Bedford Site	Luton & Dunstable Site	Total
2837.92 WTE 3173 Headcount	4481.69 WTE 4959 Headcount	7319.61 WTE 8132 Headcount

Information supplied to 30/11/2021

2. What is your current intranet solution? (Sharepoint, Wordpress, Interact, Invotra, Oak etc)
Wordpress
3. How long have you been using this intranet solution?
Two Years
4. When is your intranet contract up for renewal?
N/A
5. What is your annual intranet budget?
We do not have a set / fixed annual budget for our intranet services. We always use the most cost effective and high quality solution that meets our internal communications needs.
6. What is your procurement process? Please can you include any portals used to list tenders and/or any suppliers used to procure?
Currently use Agresso as the main Trust Finance and Procurement Systems. Currently use Delta and Proactis e-tender e-quote functionality

7. Do you share intranet/IT services with other organisations, if so who?

No

8. Which team and/or individual(s) are responsible for managing your intranet internally?

Communications

9. Are you using the Office 365 suite? If so, which applications from the suite are in use?

We are starting to

10. Which team and/or individual(s) are responsible for your intranet's procurement within the organisation?

Head of Procurement / Communications

11. Is your Active Directory hosted on-premise, or in the cloud?

Both

12. Could you provide us with a link to your Digital Workplace Strategy?

We do not have one

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Please note that the Trust has a formal internal review and complaints process which is managed by the Information Governance Manager/Data Protection Officer. Should you have any concerns with our response, you can make a formal request for an internal review. Requests *for internal review* should be submitted within three months of the date of receipt of the response to your original letter, and should be addressed to: dataprotectionofficer@ldh.nhs.uk. This option is available to you for up to three calendar months from the date your response was issued.

If you are not satisfied with the Trust review under the Freedom of Information Act 2000 you may apply directly to the Information Commissioners Officer (ICO) for a review of your appeal decision. The ICO can be contacted at: ICO, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF www.ico.org.uk

Yours sincerely,

FOI Officer

Bedfordshire Hospitals NHS Foundation Trust