

09/06/2022

Dear Requester,

FOI 1292

Thank you for your Freedom of Information request which was received within the Trust.
Please note, this is a response for Bedford site only.

You asked: Please could you provide the following information with regards to your current printing expenditure:

1. Companies contracted to provide the following: **Section 21 (already in Public Domain) exemption applied**
 - a. Photocopiers/MFDs
 - b. Printers
 - c. Print room / reprographics

2. Manufacturers of equipment used for the following (if different to Q1) **HP/Canon**
 - a. Photocopiers/MFDs –
 - b. Printers
 - c. Print room / reprographics

3. Length of contract/s and end dates? (Please advise of any extensions available) **June 2024**
 - a. Photocopiers/MFDs
 - b. Printers
 - c. Print room / reprographics

4. Number of devices? **Section 21 (already in Public Domain) exemption applied**
 - a. Photocopiers/MFDs
 - b. Printers
 - c. Print room / reprographics

5. Annual print/copy volume? **11.5 Million in total**
 - a. Photocopiers/MFDs
 - b. Printers
 - c. Print room / reprographics

6. Annual spend? **Section 21 (already in Public Domain)**
 - a. Photocopiers/MFDs
 - b. Printers
 - c. Print room / reprographics

7. Details on how these were procured. i.e. By Framework **The LLP Framework**

a. Procurement method

b. If Framework, please state which framework was utilised

8. Do you have any print management software e.g. PaperCut, Equitrac? If so, which software? **Currently Equitrac which is currently in the process of being upgrade to Kofax Control Suite**

9. Who is the person(s) within your organization responsible for the MFDs, Printers, and Print room/reprographics? Please provide their title and their contact details. **Section 40 Exemption (Personal Data) Applied**

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Please note that the Trust has a formal internal review and complaints process which is managed by the Information Governance Manager/Data Protection Officer. Should you have any concerns with our response, you can make a formal request for an internal review. Requests *for internal review* should be submitted within three months of the date of receipt of the response to your original letter, and should be addressed to: dataprotectionofficer@ldh.nhs.uk. This option is available to you for up to three calendar months from the date your response was issued.

If you are not satisfied with the Trust review under the Freedom of Information Act 2000 you may apply directly to the Information Commissioners Officer (ICO) for a review of your appeal decision. The ICO can be contacted at: ICO, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF www.ico.org.uk

Yours sincerely,

FOI Officer

Bedfordshire Hospitals NHS Foundation Trust