

04/02/2021

Dear Requester,

**FOI 376**

Thank you for your Freedom of Information request which was received within the Trust.  
Please note, this is a response for **Bedford Hospital Only**

1. Name of third-party payroll software **N/A, use national ESR system**
2. Contract start date with supplier (dd/mm/yy) **UHB Payroll 01-11-2020**
3. Contract end date with supplier (dd/mm/yy) **UHB Payroll 31-03-2021**
4. Annual cost of the payroll software in 19/20? **£76,460.00**
5. Did the organisation use a framework to procure the supplier? If yes, please state the name of the framework used **Framework London Procurement Partnership**
6. Which staffing groups does the payroll software process e.g. Medical, Nursing & Healthcare Assistants, Allied Health Professionals, Admin & Clerical **all Staff Groups**
7. What is the frequency of your payroll? E.g. Weekly, Monthly **Weekly and Monthly**
8. What is the average monthly number of staff processed per payroll in the last 12 months? **5,207**
9. Does the payroll software integrate with ESR (Electronic Staff Record)? **N/A, use national ESR system**
10. Does the payroll software have an API integration that allows data transfer between the payroll system and NEST Pensions? **Trust uses ESR National system**
11. Does the payroll software have an API integration that allows data transfer between the payroll system and NHS Pensions? **Trust uses ESR National system**
12. What other third party systems does the payroll software integrate with? E.g. rostering system, HR systems etc. **Allocate applications. eOPAS**
13. Does the software offer functionality to support Pension Caps? **Trust uses ESR National system**
14. Is your payroll managed
  - A) In-house
  - B) Partly outsourced
  - C) Fully managed/fully outsourced" **Outsourced**
15. Please state the name of your payroll service supplier **UHB Payroll**

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Please note that the Trust has a formal internal review and complaints process which is managed by the Information Governance Manager/Data Protection Officer. Should you have any concerns with our response, you can make a formal request for an internal review. Requests *for internal review* should be submitted within three months of the date of receipt of the response to your original letter, and should be addressed to: [dataprotectionofficer@ldh.nhs.uk](mailto:dataprotectionofficer@ldh.nhs.uk). This option is available to you for up to three calendar months from the date your response was issued.

If you are not satisfied with the Trust review under the Freedom of Information Act 2000 you may apply directly to the Information Commissioners Officer (ICO) for a review of your appeal decision. The ICO can be contacted at: ICO, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF [www.ico.org.uk](http://www.ico.org.uk)

Yours sincerely,

*FOI Officer*

Bedfordshire Hospitals NHS Foundation Trust